

# Gandy Dental

## No Show/Cancellation Policy

Thank you for choosing Gandy Dental as your provider!

We are sincerely dedicated to assisting you meet your dental care needs. In order to do this it is important that you attend your dental treatment appointments.

We realize that emergencies and other scheduling conflicts arise and are sometimes unavoidable; however, advanced notification allows us to fulfill other patient's scheduling needs and keeps the clinic operating at its most efficient level. To best serve everyone's dental needs, we are asking for your full cooperation with the following policy:

- A scheduled appointment **MUST BE CANCELLED AT LEAST 24 HOURS IN ADVANCE**
- Failure to show up for **3 appointments in a 12 month period** ("NO SHOW") without notifying us may result in restriction of scheduled appointments unless it is for emergent dental care.
- All cancellations and no shows will be documented in your medical record.

We believe that this policy is necessary for the benefit of all our patients, so that we may continue to provide high quality care and service to everyone.

Our Dental Staff appreciate your anticipated adherence and cooperation with this policy.

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Patient/Parent/Legal Guardian Acknowledgement/Signature

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Date